

2018/2019 Annual Insurance Levy Payment Information

The 2018/2019 annual insurance levy invoice is available on the [Lawyer Portal](#), with payment due **July 3, 2018 at 4:30 p.m. MST**. Payments must be made to the Alberta Lawyers Insurance Association.

Please log in to the [Lawyer Portal](#) and select *My Profile* from the drop-down menu, followed by *My Account* to view your 2018 annual insurance levy invoice. Credit card and Interac options are available in the portal only. All other payment options can be viewed on our [website](#).

This year's levy is \$4,441.50 (GST inclusive) for the policy year, as determined by the ALIEX Advisory Board. You have the option to pay the levy in full, or divided over two instalments, with the second instalment due January 2, 2019. Lawyers paying in two separate instalments are subject to a \$50 service charge on the first instalment.

Please note that pro-rated refunds on the levies paid will not be available to lawyers leaving private practice mid-policy year. If you are considering making a status change during this policy year, we advise you to pay your levy in two instalments. If you wish to make a status change, please submit a status change [application](#) prior to the deadline.

Firm administrators can view annual insurance levy invoices by logging on to the Lawyer Portal and accessing the *Return Sheet* section of their portal.

If you have questions or comments, please contact [ALIA](#).